



DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
JOB OPPORTUNITY
Mental Health Assistant 1

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: LATERAL TRANSFER LIST HAS BEEN CLEARED
ALL OTHER QUALIFIED APPLICANTS MAY APPLY INCLUDING:

- Promotions within the Agency
- Cross Agency Transfers
- Outside Applicants

Closing Date: 02/11/2016

Salary: \$42,606.00 to \$57,389.00 (Annually)

Location(s): Connecticut Mental Health Center 34 Park Street New Haven, CT 06790
Greater Bridgeport Community Mental Health Center, 1635 Central Ave, Bridgeport, CT 06610
Western CT Mental Health Network - Torrington Area Site

POSITION #	FACILITY	CLASSIFICATION	PROGRAM/UNIT	Hours
00085390	CMHC	MHA1	Acute In-Patient Unit 4th & 5th Floors	7:30 am to 4:00 pm
00112146	CMHC	MHA1	Acute In-Patient Unit 4th & 5th Floors	11:30 pm to 8 pm
00091847	SWCMHS	MHA1	PICU 1	8:00 am to 4:30 pm
00081269	SWCMHS	MHA1	Co-Occurring Treatment Unit	4:00 pm to 12:30 am
00082697	SWCMHS	MHA1	Co-Occurring Treatment Unit	4:00 pm to 12:30 am
00027194	SWCMHS	MHA1	Co-Occurring Treatment Unit	12:15am to 8:15 am
00112792	SWCMHS	MHA1	Co-Occurring Treatment Unit	12:15am to 8:15 am
00089213	WCMHN	MHA1	Access Center Torrington Area	12:00 am to 8:00 am
00111794	WCMHN	MHA1	Access Center Torrington Area	12:00 am to 8:00 am

Eligibility Requirement: Applicants who possess the general and special experience and training may apply.

Duties may include but not limited to: Participates in assigned nursing, clinical and/or rehabilitative interventions to meet client short and long term needs; advocates for services or resources that meet client needs and preferences; assists client in developing effective strategies for managing internal and external stress; routinely solicits personal goals and preferences; identifies and facilitates use of appropriate support networks; participates in education and training activities to further skill development; participates in admission and discharge planning activities; protects civil rights of client; maintains a safe and healthy environment; may enter patient notes into the electronic health record, may manage client behaviors through verbal communication as needed; performs related duties as required. If working in a Community or Outpatient Programs may function as a member of a case management team or program; participates in assessment, crisis intervention and monitoring of clients in community at large (i.e. emergency rooms, jails, homeless shelters, outpatient programs, etc.); assists client in learning and practicing daily living skills, medication monitoring and/or community adaptation skills; provides individual, group and/or family supportive treatment under appropriate supervision. If working in a Inpatient Ward or Unit may communicates and interact with clients; participates in development of nursing care and treatment plans; encourages client to participate in therapeutic activities; observes and records client behavior and prepares pertinent reports; participates in on-going education and training programs; may participate in follow up of client in community based services; may supervise self-administration of oral medication.

General Experience: One (1) years’ experience of full time work with psychiatric or addiction patient population, in either inpatient or outpatient setting.

Substitutions Allowed:

- An Associate’s degree in mental health technology may be substituted for the General Experience.
- Two (2) years of college training in a behavioral science, social work, rehabilitation therapy or its equivalent may be substituted for the General Experience.
- One (1) years’ experience as a Recovery Support Specialist
- Completion of a mental health trainee certificate program may be substituted for six (6) months of the General Experience.

Special Requirements: Incumbents in this class must possess and retain a valid driver’s license and may be required to travel.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

To be considered for this position:

1. **All applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Due to the large number of applications received, it is extremely important to identify your employment district selections on page nine (9) of the application

PLEASE SEND APPLICATIONS TO:
Julie Lis
Department of Mental Health and Addiction Services
460 Silver ST, Middletown, CT 06457
FAX: (860) 262-6770
Email: Julie.Lis@ct.gov

The State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. **NP-6**